

# VP of Finance

## Job Description



# Who are we?

We are a female-founded scale-up, currently made up of around 80 AltoVitians. Our fully-remote team hails from 14 different countries and collectively speaks 18 languages. Most of the time, it is our differences that are celebrated (whether they are in cultures, personalities, preferences or passions). However, despite those differences, there are a few principal attributes that we share which define an AltoVitian. AltoVitians are tenacious, humble, and thoughtful. Being humble is important because it enables us to keep learning every day, and tenacity is necessary because in a high performing environment as fast-paced as AltoVita, taking it slow is simply not an option!

Today is a particularly exciting time to join our team, we closed our Series A financing round in late 2022 and will be starting the Series B rounds in the coming year. This next chapter won't always be a smooth ride, but it will be filled with innovation, excitement and opportunities, so if you are ready for the challenge (and the fun!) of growing with us, we would love to hear from you.

# What we do

AltoVita is a multi-award winning accommodation platform that enables enterprises to consolidate accommodation programmes through the power of proprietary technology paired with a human centric approach.

AltoVita's unique offering sets us apart in the market, providing a network of 7 million+ verified and vetted properties are all duty of care compliant, backed by a four-tier quality control process; located in over 35.000 cities & 165 countries world-wide. With our award-winning enterprise software and human-centric approach, we deliver smart and sustainable solutions to global talent mobility & business travel managers worldwide.

Our Client Development team plays a vital role as trusted advisors and partners to our clients. Embodying our consultative philosophy, this dedicated team proactively shares new market insights, analyzes data, and empowers our clients with the tools and knowledge to make informed decisions, ensuring our clients are always equipped to make the best choices for their corporate housing needs.

AltoVita's technology provides a cloud-based bridge between the highly fragmented property distribution system and multinational Global 2000 companies. A proprietary two-way API integration with a standardised sourcing process reduces the legacy, inefficient 48-to-72-hour bidding process down to a few minutes, saving valuable time and money.

Corporate clients love the bespoke user interface seamlessly configured to their mobility policies, and employees enjoy a greater sense of choice and support in their relocation journey.

## About the role

### **Strategic Financial Leadership:**

- Develop and execute financial strategies that align with AltoVita's growth goals including implementing new technologies to automate processes.
- Provide comprehensive financial analysis, forecasting, and scenario planning to guide long-term decision-making.
- Identify and capitalise on opportunities for business expansion and new market entry.
- Devise pricing strategy for the company in collaboration with other functions such as sales, product and marketing.
- Execute and plan for appropriate cash flow and working capital requirements for AltoVita's operations.

### **Financing and Capital Structure:**

- Lead efforts to secure and structure both equity and debt financing, ensuring optimal terms to support business scaling.
- Build and maintain relationships with investors, lenders, and financial institutions.
- Oversee and direct due diligence processes, ensuring alignment with investor and lender expectations.

**Financial Governance and Compliance:**

- Establish and maintain financial policies, systems, reporting, and controls that align with regulatory and investor standards.
- Ensure transparency and accuracy in financial reporting to support confidence among stakeholders.
- Prepare, manage and oversee the company's audited financial reports in collaboration with the company's auditor.
- Advise on risk management and mitigation strategies to safeguard AltoVita's financial health.

**Collaboration with Leadership:**

- Partner with the CEO, COO and senior leadership team to shape strategic initiatives and roadmap planning.
- Act as a key advisor on growth strategies, acquisitions, partnerships, and other strategic investments.
- Enhance and support internal communications regarding financial health and strategic priorities.

**Performance and Impact Measurement:**

- Lead the design and monitoring of financial KPIs and other performance metrics that drive accountability and growth.
- Facilitate data-driven decision-making and ensure that finance plays a proactive role in influencing business outcomes.

# Requirements

- Proven track record in securing equity and debt financing
- Strategic financial leadership - minimum 5 years in senior financial leadership roles, with at least 3 in a scale up environment
- Strong background in financial modelling, forecasting and scenario analysis
- Stakeholder management and communication

- Proven track record of leading and developing finance teams, fostering a culture of performance and continuous improvement
- Bachelor's degree in Finance, Accounting, or a related field; MBA or relevant master's degree is highly preferred.
- CPA, CFA, or equivalent professional qualification is advantageous.
- Strong strategic and analytical thinking, with a results-oriented mindset.
- High integrity, ethical standards, and a commitment to maintaining a transparent and collaborative company culture.
- Ability to work under pressure, manage competing priorities, and meet tight deadlines with confidence and composure.

## Ways of Working

AltoVita is a fully remote team. Although we have regular touch-points throughout the week, organise off-sites in several locations, trust is essential for us to work effectively as a team. Our founders empower us to make decisions autonomously, and in turn expect that we also empower our direct reports.

## Join our Team

AltoVita is the sum of every member of the team. We know that a strong team is a diverse team, and are therefore committed to being an equal opportunity employer, so please bring all of yourself to the interviews and most importantly to our team.

Becoming an AltoVitian means you will benefit from:

- A team that will always put you first
- Incredible opportunities for growth and career advancement
- A fully-remote working environment



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- Wellness benefits and a wellness budget, which can be spent on a range of options including gym memberships, home meal delivery services, mindfulness applications, and many more
- A work-from-home allowance to get your home-office set up
- A generous vacation package so you can recharge or explore

To apply, click [here](#)